



Report No: _____	CONFIDENTIAL
SAFE, CARING & RESTORATIVE SCHOOLS INCIDENT REPORTING FORM – PART I	
Name of School	_____
1. Name of Student(s) Involved (if known)	_____
2. Location of Incident	At a location in the school or on school property (please specify) _____ At a school-related activity (please specify) _____ On a school bus (please specify route number) _____ Other (please specify) _____
3. Time and Date of Incident	Date: _____ Time: _____
4. Type of Incident (check all that apply)	<p>Activities for which suspension must be considered under section 306(1) of the Education Act</p> <p><input type="checkbox"/> Uttering a threat to inflict serious bodily harm on another person</p> <p><input type="checkbox"/> Possessing alcohol or illegal drugs</p> <p><input type="checkbox"/> Being under the influence of alcohol</p> <p><input type="checkbox"/> Swearing at a teacher or at another person in a position of authority</p> <p><input type="checkbox"/> Committing an act of vandalism that causes extensive damage to school property at the student's school or to property located on the premises of the student's school</p> <p><input type="checkbox"/> Bullying (Def: A form of repeated, persistent and aggressive behaviour directed at an individual(s) that is intended to cause (or should be known to cause) fear and distress and/or harm to another person's body, feelings, self-esteem or reputation. Bullying occurs in a context where there is a real or perceived power imbalance.)</p> <p><input type="checkbox"/> Any other activity for which a student may be suspended under board policy (KPR policy also includes: persistent opposition to authority, willful destruction of school or Board property, use of profane or improper language, conduct injurious to the moral tone of the school or to the physical/emotional well-being of others.)</p> <p>Activities for which expulsion must be considered under section 310(1) of the Education Act</p> <p><input type="checkbox"/> Possessing a weapon, including possessing a firearm</p> <p><input type="checkbox"/> Using a weapon to cause or to threaten bodily harm to another person</p> <p><input type="checkbox"/> Committing physical assault on another person that causes bodily harm requiring treatment by a medical practitioner</p> <p><input type="checkbox"/> Committing sexual assault</p> <p><input type="checkbox"/> Trafficking in weapons or in illegal drugs</p> <p><input type="checkbox"/> Committing robbery</p> <p><input type="checkbox"/> Giving alcohol to a minor</p> <p><input type="checkbox"/> Any other activity for which a pupil may be expelled in board policy (KPR policy also includes extensive damage to Board property or to goods on Board property.)</p>
5. Report Submitted By: Name: _____	ADDITIONAL NOTES: Use back for additional notes if required
Signature: _____ Date: _____	
Contact Information: Location: _____ Telephone: _____	